



Form I (school) registration instructions

Procedure (**only examples!**):

1. You should register at: <http://registration.dsamun.gr/school> or by clicking the [Form I](#) menu.

2. Upon this you receive such an e-mail:

Hello #####,

Thank you for registering for DSAMUN.

Please verify your e-mail address by [Clicking Here](#)

Best Regards,

DSAMUN Team

3. Some days after you have verified it, you receive such an e-mail:

Hello,

We would like to inform you that your account has been activated. Below is the token that identifies your school.

a1fba3156

Please provide your delegates with this **token**.

They can submit their information by visiting:

<http://registration.dsamun.gr/student>

You can now log in with your username and password to complete your registration process by following the link below:

<http://registration.dsamun.gr/signin>

Your username is #####

Best Regards,

DSAMUN Team

4. After logging in with your username and password you can see your **dashboard** where you proceed with the registration, e.g. add the advisors' names, add delegates yourself or make necessary changes to them, choose countries, apply for delegations etc.

Please make sure that the students are provided with the **school token** and ask them to sign in and submit their personal information.

You (advisors) will be able to change, add and/ or correct any false details.